



**Georgetown Divide Resource Conservation District
District Meeting**

February 22, 2021

7:00 p.m.

MINUTES

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/331718357>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3112](tel:+15713173112)

Access Code: 331-718-357

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/331718357>

CALL TO ORDER: Georgetown Divide RCD Board President T. Palmer called the meeting to order at 7:04 P.M. with the following directors and staff in attendance: Directors –T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths and A. Smallwood. Staff – T. Tillman (NRCS) and M. Egbert who served as recorder.

ADOPTION OF AGENDA: It was moved by D. Delongchamp and seconded by R. Griffiths to adopt the agenda. **Motion Carried.**

Yes: 5 – T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths, A. Smallwood.
Noes: 0.
Abstain: 0.
Absent: 0.

APPROVAL OF MEETING MINUTES:

- 1) El Dorado & Georgetown Divide Resource Conservations Joint District Board Meeting Minutes of January 12, 2021.** Board to approve meeting minutes. **Motion Carried.**

Yes: 5 – T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths, A. Smallwood.
Noes: 0.
Abstain: 0.
Absent: 0.

AUDIENCE QUESTIONS & STATEMENTS: None.

NRCS REPORT: NO ACTION TAKEN.

DISTRICT MANAGER REPORT: NO ACTION TAKEN.

NEW BUSINESS:

- 1) **Request for Proposals #01-2021 for Contractual Services to the Georgetown Divide Resource Conservation District – Kelsey Fuels Load Reduction Project 19SFA143981.** Board to authorize Notice of Intent to Award an Agreement to Vehicle Matrix, LLC (dba.: California Vegetation Management) for the Kelsey Fuel Load Reduction Project in an amount not to exceed \$62,500.00. **Motion Carried.**

Yes: 5 – T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths, A. Smallwood.
Noes: 0.
Abstain: 0.
Absent: 0.

CLOSED SESSION (START)

CALL TO ORDER: Georgetown Divide RCD Board President T. Palmer called the closed session meeting to order at 7:38 P.M. with the following directors in attendance: Directors –T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths and A. Smallwood.

- 1) **Annual Performance Evaluations.** Board to consider adopting recommendations of the Personnel Committee pertaining to Performance Evaluations and salary adjustments for the positions of Project Coordinator and District Manager.

CLOSED SESSION (END)

CALL TO ORDER: Georgetown Divide RCD Board President T. Palmer called the open session meeting to order at 7:55 P.M. with the following directors and staff in attendance: Directors –T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths and A. Smallwood. Staff: M. Egbert who served as recorder.

It was moved by unanimous consent to adopt the recommendations of the Personnel Committee pertaining to Performance Evaluations and salary adjustments for the positions of Project Coordinator and District Manager as follows:

- a. **Project Coordinator.** Provide a salary adjustment from the current GS7-10 to a GS9-4 as stated in the 2021 (OPM) Salary Table. **Motion Carried.**

Yes: 5 – T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths, A. Smallwood.
Noes: 0.
Abstain: 0.
Absent: 0.

- b. **District Manager.** Provide a salary adjustment from the current GS13-5 to a GS13-5 as stated in the 2021 (OPM) Salary Table. **Motion Carried.**

Yes: 5 – T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths, A. Smallwood.
Noes: 0.

Abstain: 0.

Absent: 0.

FINANCIAL STATEMENTS AND BILLS: It was moved by B. Bennett and seconded by A. Smallwood to adopt financial statement and authorize payment of claim vouchers (US Bank: \$135.52, US Bank: \$200.00, US Bank: \$2.00, Jim Davies: \$1,450.00, Richard Harris: \$1,850.00, Mt. Democrat: \$142.20, Brittney Burke: \$41.40. **Motion Carried.**

Yes: 5 – T. Palmer, B. Bennett, D. Delongchamp, R. Griffiths, A. Smallwood.

Noes: 0.

Abstain: 0.

Absent: 0.

CORRESPONDENCE: No Action Taken.

DIRECTORS COMMENTS:

- 1) Director D. Delongchamp reported that he visited Finnon Lake and was impressed with the status of the lake and recreational use. It was mentioned that we should reinstall the RCD sign which was placed after reconstruction of the facility recognizing the partnership that made reconstruction possible.

ADJOURN: 8:16 PM

NOTICE AMERICANS WITH DISABILITIES ACT

Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-0120. Requests should be made as soon as possible and at least one business day prior to the meeting or event.