



**Georgetown Divide Resource Conservation District  
District Meeting**

December 21, 2020

7:00 p.m.

**MINUTES**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/241700389>

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**Access Code: 241-700-389**

**CALL TO ORDER:** Georgetown Divide RCD Board President T. Palmer called the meeting to order at 7:02 P.M. with the following directors and staff in attendance: Directors –T. Palmer, B. Bennett, D. Delongchamp and A. Smallwood. Staff – D. Marquis and M. Egbert who served as recorder.

**ADOPTION OF AGENDA:** It was moved by A. Smallwood and seconded by D. Delongchamp to adopt the agenda. **Motion Carried.**

Yes: 4 – T. Palmer, B. Bennett, D. Delongchamp, A. Smallwood.

Noes: 0.

Abstain: 0.

Absent: 1 - R. Griffiths

**APPROVAL OF MEETING MINUTES:**

- 1) El Dorado & Georgetown Divide Resource Conservations Joint District Board Meeting Minutes of November 16, 2020.** It was moved by B. Bennett and seconded by D. Delongchamp to approve meeting minutes. **Motion Carried.**

Yes: 4 – T. Palmer, B. Bennett, D. Delongchamp, A. Smallwood.

Noes: 0.

Abstain: 0.

Absent: 1 - R. Griffiths

**AUDIENCE QUESTIONS & STATEMENTS: None.**

**NEW BUSINESS:**

- 1) **Oath of Office.** Secretary D. Delongchamp to administer the Oath of Office to Directors T. Palmer, R. Griffiths, and A. Smallwood. It was authorized under unanimous consent to have Board member D. Delongchamp administer the Oath of Office in place of secretary R. Griffiths due to his absence to Directors T. Palmer and A. Smallwood. **Motion Carried.**

Yes: 4 – T. Palmer, B. Bennett, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 1 - R. Griffiths

- 2) **Professional Services Agreement for Internal Controls and Procedures to Enhance the Districts Accounting and Bookkeeping Systems.** Board to consider authorization of a Professional Services Agreement to David Farnsworth CPA. It was moved under unanimous consent to direct staff to schedule a joint special board meeting with the El Dorado Resource Conservation District for further discussion on the matter. The meeting date is scheduled for January 12, 2021 at 7:00 PM (virtual meeting). **Motion Carried.**

Yes: 4 – T. Palmer, B. Bennett, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 1 - R. Griffiths

**NRCS REPORT: NO ACTION TAKEN.**

**DISTRICT MANAGER REPORT: NO ACTION TAKEN.**

**FINANCIAL STATEMENTS AND BILLS:** Board to adopt financial statement and authorize payment of claim vouchers (US Bank: \$871.26, Jim Davies: \$1,100.00, Richard Harris: \$1,190.00, Richard Harris: \$1,667.50, Ca. Special Districts association: \$289.00, Brittney Burke: \$21.81). **Motion Carried.**

Yes: 4 – T. Palmer, B. Bennett, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 1 - R. Griffiths

**CORRESPONDENCE: None.**

**DIRECTORS COMMENTS:** The board unanimously thanked Danny Marquis for his years of service

**ADJOURN: 8: 20 PM**

**NOTICE AMERICANS WITH DISABILITIES ACT**

Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-0120. Requests should be made as soon as possible and at least one business day prior to the meeting or event.