



**Georgetown Divide Resource Conservation District  
District Meeting**

October 19, 2020

7:00 p.m.

**MINUTES**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/503978037>

**You can also dial in using your phone.**

United States: [+1 \(312\) 757-3121](tel:+13127573121)

**Access Code: 503-978-037**

**CALL TO ORDER:** Georgetown Divide RCD Board Vice-President B. Bennett called the meeting to order at 7:02 P.M. with the following directors and staff in attendance: Directors –B. Bennett, R. Griffiths and A. Smallwood. Staff – D. Marquis and M. Egbert who served as recorder.

**ADOPTION OF AGENDA:** It was moved by R. Griffiths and seconded by A. Smallwood to adopt the agenda. **Motion Carried.**

Yes: 3 –, B. Bennett, R. Griffiths, A. Smallwood.

Noes: 0.

Abstain: 0.

Absent: 2 - T. Palmer, D. Delongchamp

**APPROVAL OF MEETING MINUTES:**

- 1) Georgetown Divide Resource Conservation District Board Meeting Minutes of September 21, 2020.** It was moved by R. Griffiths and seconded by A. Smallwood to approve meeting minutes. **Motion Carried.**

Yes: 3 –, B. Bennett, R. Griffiths, A. Smallwood.

Noes: 0.

Abstain: 0.

Absent: 2 - T. Palmer, D. Delongchamp

**AUDIENCE QUESTIONS & STATEMENTS: None.**

**NEW BUSINESS:**

- 1) **Request for Proposals for Professional Services to Conduct an Annual Audit for the year ending June 30, 2020.** It was moved by R. Griffiths and seconded by A. Smallwood to authorize request for proposals. **Motion Carried.**

Yes: 3 –, B. Bennett, R. Griffiths, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 2 - T. Palmer, D. Delongchamp

- 2) **Planning and Personnel Committee September 18, 2020 Meeting.** It was moved by R. Griffiths and seconded by A. Smallwood to authorize hiring Field Technician. **Motion Carried.**

Yes: 3 –, B. Bennett, R. Griffiths, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 2 - T. Palmer, D. Delongchamp

- 3) **CARCD Annual Conference.** It was moved by R. Griffiths and seconded by A. Smallwood to authorize expenditures associated with conference registration not to exceed \$95 per attendee not to exceed \$475.00. **Motion Carried.**

Yes: 3 –, B. Bennett, R. Griffiths, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 2 - T. Palmer, D. Delongchamp

**NRCS REPORT: NO ACTION TAKEN.**

**DISTRICT MANAGER REPORT: NO ACTION TAKEN.**

**FINANCIAL STATEMENTS AND BILLS:** It was moved by A. Smallwood and seconded by R. Griffiths to adopt financial statement and authorize payment of claim vouchers (USBank: \$220.91, Richard Harris: \$3,107.50, Richard Harris: \$850.00, Advanced Forestry Services: \$45,825.00). **Motion Carried.**

Yes: 3 –, B. Bennett, R. Griffiths, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 2 - T. Palmer, D. Delongchamp

**CORRESPONDENCE  
DIRECTORS COMMENTS  
ADJOURN**

**NOTICE AMERICANS WITH DISABILITIES ACT**

Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-0120. Requests should be made as soon as possible and at least one business day prior to the meeting or event.