



**El Dorado Resource Conservation District
District Meeting**

September 1, 2020
7:00 p.m.

MINUTES

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/488523765>

You can also dial in using your phone.

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 488-523-765

CALL TO ORDER

CALL TO ORDER: El Dorado County RCD Board President C. Mitchell called the Meeting to order at 7:02 P.M. with the following directors and staff in attendance: Directors - C. Mitchell, D. Pierce, J. James, C. Flores and F. Schurr. Staff – D. Marquis (NRCS) and M. Egbert who served as recorder.

ADOPTION OF AGENDA: It was moved by C. Flores and seconded by D. Pierce to adopt agenda. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.
Noes: 0.
Abstain: 0.
Absent: 0.

APPROVAL OF MEETING MINUTES:

- 1) El Dorado Resource Conservation District Board Meeting Minutes of August 4, 2020.** It was moved by F. Schurr and seconded by C. Mitchell to approve meeting minutes. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.
Noes: 0.
Abstain: 0.
Absent: 0.

AUDIENCE QUESTIONS & STATEMENTS: None.

CONSENT CALENDAR (START)

- 1) **Partnership Agreement between the El Dorado County Ag in the Classroom and the El Dorado Resource Conservation District.** Board to authorize a contribution in an amount not to exceed \$5,000.00 to the El Dorado Ag in the Classroom.
- 2) **Memorandum of Understanding (MOU) between the El Dorado Resource Conservation District and the University of California, Berkeley School of Law's Center for Law, Energy & the Environment to support the 2020/2021 GrizzlyCorps program.** Board to authorize signature of President C. Mitchell on MOU and authorize a payment in an amount not to exceed \$20,000.00.
- 3) **Agreement #2020-11050300-13 between the El Dorado County Fire Safe Council and the El Dorado Resource Conservation District – El Dorado County Community Wildfire Protection Project (GF-18 & SS-2).** Board to authorize signature of President C. Mitchell on agreement.

CONSENT CALENDAR (END)

It was moved by D. Pierce and seconded by C. Flores to adopt Consent Calendar. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

NEW BUSINESS:

- 1) **Electronic Signature (DocuSign/ Adobe) processing.** Staff to provide procedure/ policy update regarding the District to process claim vouchers/ journal entries/ agreement through electronic signature processes. **No action taken.**
- 2) **Vacancy Announcement for the Position of Field Technician.** It was moved by J. James and seconded by D. Pierce to authorize posting vacancy announcement for the position of Field Technician. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

- 3) **Fire Adapted 50 Phase IB – Wildland Fire Protection Program.** Board to adopt Notice of Intent to Award and authorize signature of President C. Mitchell on respective agreements as follows (Presentation and staff recommendation to be provided at the time of the meeting):
 - a. Environmental Consulting Firm (Agreement #03-2020)
 - b. Register Professional Forester – Planning/ GHG Verification (Agreement #04-2020)
 - c. Register Professional Forester – Forest Practice Compliance (Agreement #05-2020)

- a) It was moved by J. James and seconded by C. Flores to adopt a Notice of Intent to Award Sequoia Environmental and authorize signature of President C. Mitchell on Agreement #03-2020 for Professional Services for Environmental Consulting to the Fire Adapted 50 Phase IB – Wildland Fire protection Program. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

- b) It was moved by J. James and seconded by C. Flores to adopt a Notice of Intent to Award Richard Harris and authorize signature of President C. Mitchell on Agreement #04-2020 for Professional Services for Registered Professional Forester (Planning) to the Fire Adapted 50 Phase IB – Wildland Fire protection Program. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

- c) It was moved by J. James and seconded by C. Flores to adopt a Notice of Intent to Award Jim davies & Associated and Ed Struffenegger and authorize signature of President C. Mitchell on Agreement #04-2020 and Agreement # Agreement #04-2020, respectively, for Professional Services for Registered Professional Forester (Consulting) to the Fire Adapted 50 Phase IB – Wildland Fire protection Program. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

- 4) **Planning and Budget Committee Meeting.** Board to authorize meeting of the Planning and Budget Committee to discuss the following items:
- a. Soil Technician Position Vacancy.
 - b. Bookkeeping Services and Financial Management Systems.

It was moved under unanimous consent to authorize the Planning and Budget Committee Meeting. **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

NRCS STAFF REPORT: NO ACTION TAKEN.

DISTRICT MANAGERS STAFF REPORT: NO ACTION TAKEN.

FINANCIAL STATEMENTS AND BILLS: It was moved by J. James and seconded by D. Pierce to adopt the Financial Statement and authorize payment of claim vouchers (Richard Harris: \$1742.50, Richard Harris: \$1912.50, Richard Harris: \$850.00, Ed Struffenegger: \$312.50, Ed

Struffenegger: \$750.00, USBank: \$44.13, USBank: \$2.88, Jim Davies: \$4037.50) . **Motion Carried.**

Yes: 5 – C. Mitchell, D. Pierce, C. Flores, J. James, F. Schurr.

Noes: 0.

Abstain: 0.

Absent: 0.

DIRECTORS COMMENTS:

- 1) J. James inquired about the Contribution Agreement between the RCD and the County of El Dorado and asked staff to work with the county to develop a 5-year agreement similar to the provisions as the current agreement.
- 2) D. Pierce shared an article found in the San Francisco Cornicle entitled” \$1 billion federal-state agreement seeks to reduce California wildfire risk.

ADJOURN: 8:23 PM

NOTICE AMERICANS WITH DISABILITIES ACT

Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-5633. Requests should be made as soon as possible and at least one business day prior to the meeting or event.