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Georgetown Divide Resource Conservation District  
100 Forni Road, Suite A • Placerville, CA 95667 • Phone (530) 295-5630

**Georgetown Divide Resource Conservation District  
District Meeting**

Greenwood Community Center  
4401 Highway 193  
Greenwood, CA 95635

February 25, 2019  
7:00 p.m.

**AGENDA**

**CALL TO ORDER  
ADOPTION OF AGENDA**

**APPROVAL OF MEETING MINUTES:**

- 1) **Georgetown Divide Resource Conservation District Board Meeting Minutes of December 17, 2018.** Board to approve meeting minutes.

**AUDIENCE QUESTIONS & STATEMENTS**

**OLD BUSINESS:**

- 1) **Budget Committee Meeting of January 23, 2019.** Board to receive the recommendations of the Committee. Possible Action.
- 2) **Instant Runoff Election of Regular and Alternate Special District Representative to El Dorado LAFCO.** Board to rank nominees and submit ballot to LAFCO.
- 3) **Department of Conservation Capacity Building Grant – Branding Design Concepts.** Informational item, possible action.
- 4) **Organization of Directors: Nominations:** Board to elect officers to serve as President, Vice President and Secretary.
- 5) **Organization of Committees Nominations:** Board to elect officers to serve on Personnel and Budget & Planning Committees.
- 6) **Agreement #01-2018 between the Georgetown Divide Resource Conservation District and Helix Environmental Planning, Inc. – Amendment #1.** Board to authorize signature of President on Agreement.
- 7) **Agreement #02-2019 between Spatial Informatics Group and the El Dorado County Resource Conservation District to Perform Avoided Wildfire Emissions Analysis from Fuel Treatments Along Highway 50 in El Dorado County** Board to authorize signature of President on Agreement.

**Closed Session (Start)**

- 1) **Annual Staff Evaluation.** Board to consider adoption of the recommendation of the Personnel Committee.

**Closed Session (End)**

**NEW BUSINESS: NONE.**

**NRCS REPORT  
DISTRICT MANAGER REPORT**

**FINANCIAL STATEMENTS AND BILLS:** Board to adopt financial statement and authorize payment of claim vouchers.

**CORRESPONDENCE  
DIRECTORS COMMENTS  
ADJOURN**

**NOTICE AMERICANS WITH DISABILITIES ACT**

Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-5633. Requests should be made as soon as possible and at least one business day prior to the meeting or event.



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December 17, 2018  
7:00 p.m.

**MINUTES**

**CALL TO ORDER:** Georgetown Divide RCD Board President B. Bennett called the meeting to order at 7:01 P.M. with the following directors and staff in attendance: Directors – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp and A. Smallwood. Staff – D. Marquis (NRCS) and M. Egbert who served as recorder.

**ADOPTION OF AGENDA:** It was moved by R. Griffiths and seconded by D. Delongchamp to adopt the agenda. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**APPROVAL OF MEETING MINUTES:**

- 1) **El Dorado County & Georgetown Divide Resource Conservation Districts Joint Board Meeting Minutes of November 5, 2018.** It was moved by D. Delongchamp and seconded by T. Palmer to approve meeting minutes. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**AUDIENCE QUESTIONS & STATEMENTS**

- 1) **Golden Sierra High School Presentation on the 2018 Forestry Challenge.** A presentation was made by 4 students from Golden Sierra High School on the Forestry Challenge program. They expressed their appreciation to the RCD for supporting their program.

**OLD BUSINESS:**

- 1) **Certificate of Election and Oath of Office.** Vice-President T. Palmer administered the Oath of Office for Directors B. Bennett and D. Delongchamp.

- 2) **CARCD Annual Conference.** Attendees to provide report out on the conference. **No Action Taken.**
- 3) **Audit Report for the Year Ending June 30, 2018.** Audit report received. **No Action Taken.**
- 4) **Agreement #3016-641 between the State of California Department of Conservation and the El Dorado County & Georgetown Divide Resource Conservation Districts – District Brand Identity and Communications Strategy – Agreement # 07-2018 between the El Dorado County RCD and Coyne, Maur, Bane.** It was moved by D. Delongchamp and seconded by A. Smallwood to authorize the signature of President B. Bennett on agreement. **Motion Carried.**

Yes: 4 – B. Bennett, R. Griffiths, D. Delongchamp, A. Smallwood.  
 Noes: 1 - T. Palmer.  
 Abstain: 0.  
 Absent: 0.

- 5) **Resolution #02-2018 of the Georgetown Divide Resource Conservation District – a Resolution Authorizing Development of the Fire Adapted 50 PHII – El Dorado Cooperative Wildland Fire Prevention Strategy.** It was moved by R. Griffiths and seconded by D. Delongchamp to adopt Resolution #02-2018. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
 Noes: 0.  
 Abstain: 0.  
 Absent: 0.

- 6) **Resolution #03-2018 of the Georgetown Divide Resource Conservation District – a Resolution to commit and authorize the Georgetown Divide Resource Conservation District Implementation of the American River Canyon Fuel Load Reduction Project.** I was moved by A. Smallwood and seconded by R. Griffiths to adopt Resolution #02-2018. **Motion Carried.**

Yes: 5 – B. Bennett, R. Griffiths, D. Delongchamp, A. Smallwood.  
 Noes: 0.  
 Abstain: 1 - T. Palmer.  
 Absent: 0.

**NEW BUSINESS: NONE.**

**NRCS REPORT: NO ACTION TAKEN.**

**DISTRICT MANAGER REPORT: NO ACTION TAKEN.**

**FINANCIAL STATEMENTS AND BILLS:** It was moved by D. Delongchamp and seconded by T. Palmer to adopt financial statement and authorize payment of claim vouchers and further authorized invoicing the EL Dorado County RCD ½ the cost for the AmeriCorps Field Equipment as per the Districts Clothing and Equipment Policy (Robert Johnson: \$4,800.00, Ruth's Bookkeeping: \$570.00, Ruth's Bookkeeping: \$622.50, Trespasser Productions: \$2,425.00, US Bank: \$415.08, US Bank: \$83.00, US Bank: \$33.73, US Bank: \$670.67. **Motion Carried.**



Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**CORRESPONDENCE: None.**

**DIRECTORS COMMENTS**

- 1) R. Griffiths announced his role with the Georgetown Divide Fire Safe Council.
- 2) T. palmer requested information regarding the District disbursement policy to determine if the policy allowed partial payments to vendors based on cash flow limitations.
- 3) D. Delongchamp requested clarification on the Districts Freedom of Information Act (FOIA) response policy to determine if the District could change for processing FOIA requests.

**ADJOURN: 9:08 PM**

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