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El Dorado County Resource Conservation Districts  
100 Forni Road, Suite A • Placerville, CA 95667 • Phone (530) 295-5630

**El Dorado County Resource Conservation District  
Special Board Meeting**

Placerville Field Office  
100 Forni Road, Suite A  
Placerville, CA 95667

March 16, 2017  
2:00 p.m.

**MINUTES**

**CALL TO ORDER:** El Dorado County RCD Board President C. Mitchell called the Meeting to order at 2:00 P.M. with the following directors and staff in attendance: Directors - C. Mitchell, A. Johnson, L. Lubetkin and D. Pierce. Staff – M. Egbert who served as recorder.

**ADOPTION OF AGENDA:** It was moved by L. Lubetkin and seconded by A. Johnson to adopt agenda. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.  
Absent: 1 – J. James

**AUDIENCE QUESTIONS AND STATEMENTS: NONE.**

**APPROVAL OF MEETING MINUTES:**

- 1) **El Dorado County Resource Conservation District Board Meeting Minutes of February 7, 2017.** It was moved by L. Lubetkin and seconded by D. Pierce to approve meeting minutes. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.  
Absent: 1 – J. James

**NEW BUSINESS:**

- 1) **Planning Committee report out including review of the March 14, 2017 meeting minutes and recommendations to the Board regarding strategic planning, budget, and program implementation with specific focus on New Business Items # 1, 2, 3, 4 and 5.** The board adopted the meeting minutes and recommendations of the Planning Committee under unanimous consent. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.  
Absent: 1 – J. James

- 2) **Reforestation Services Program (Seedling Distribution Program) - Presentation.** Presentation received.

- 3) **Interagency Agreement #8CA03473 between the State of California – CAL FIRE and the El Dorado County Resource Conservation District for the Reforestation Services Program.** It was moved by D. Pierce and seconded by L. Lubetkin to authorize signature of President C. Mitchell on agreement. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.  
Absent: 1 – J. James

- 4) **Interagency Agreement #8CA03473 between the State of California – CAL FIRE and the El Dorado County Resource Conservation District for the Reforestation Services Program – Request for Proposals (RFP) – Independent Contractor.** It was moved by D. Pierce and seconded by L. Lubetkin to authorize release of RFP. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.  
Absent: 1 – J. James

- 5) **Agreement between the El Dorado County Fire Safe Council and the El Dorado County Resource Conservation District – New York Creek Fuel Load Reduction Project – Request for Proposals (RFP) – Registered Professional Forester.** It was moved by L. Lubetkin and seconded by D. Pierce to authorize release of RFP. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.  
Absent: 1 – J. James

- 6) **Agreement between the El Dorado County Fire Safe Council and the El Dorado County Resource Conservation District – New York Creek Fuel Load Reduction Project – Request for Proposals (RFP) –Professional Archeologist.** It was moved by L. Lubetkin and seconded by D. Pierce to authorize release of RFP. **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.  
Noes: 0.  
Abstain: 0.

Absent: 1 – J. James

7) **Department of Conservation RCD Capacity Building Grant.** Board directed staff to bring the item to the March 20, 2017 regular meeting.

8) **South Fork American River Cohesive Strategy.** Information and discussion item. Presentation received.

**OLD BUSINESS: NONE.**

**NRCS REPORT: No action taken.**

**DISTRICT MANAGER REPORT: No action taken.**

**FINANCIAL STATEMENTS AND BILLS:** It was moved by D. Pierce and seconded by L. Lubetkin to adopt financial statement and authorize payment of claim vouchers (Jim Davies: \$2,487.50, Richard Harris: \$910.00, Access El Dorado: \$1,253.00, SAGE: \$165.00). **Motion Carried.**

Yes: 4 – C. Mitchell, A. Johnson, D. Pierce, L. Lubetkin.

Noes: 0.

Abstain: 0.

Absent: 1 – J. James

**DIRECTORS COMMENTS:**

1) L. Lubetkin submitted his letter of resignation effective May 10, 2017. The letter references the reason for his resignation as well as stating his regrets. The board accepted his letter of resignation.

**ADJOURN: 3:32 pm**

**NOTICE - AMERICANS WITH DISABILITIES ACT.** Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-5633.

Requests should be made as soon as possible and at least one business day prior to the meeting or event.