



Georgetown Divide Resource Conservation District  
100 Forni Road, Suite A • Placerville, CA 95667 • Phone (530) 295-5630

**Georgetown Divide Resource Conservation Districts  
District Meeting**

Greenwood Community Center  
4401 Highway 193  
Greenwood, CA 95635

April 17, 2017  
7:00 p.m.

**CALL TO ORDER:** Georgetown Divide RCD Board President B. Bennett called the Meeting to order at 7:00 P.M. with the following directors and staff in attendance: Directors – B. Bennett, T. Palmer, A. Smallwood, R. Griffiths and D. Delongchamp. Staff – D. Marquis (NRCS) and M. Egbert who served as recorder.

**ADOPTION OF AGENDA:** It was moved by D. Delongchamp and seconded by R. Griffiths to adopt the agenda. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**APPROVAL OF MEETING MINUTES:**

- 1) **El Dorado County & Georgetown Divide Resource Conservation Districts Joint Meeting Minutes of March 20, 2017.** It was moved by T. Palmer and seconded by R. Griffiths to approve meeting minutes. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**AUDIENCE QUESTIONS & STATEMENTS:** None.

**NEW BUSINESS:**

- 1) **Agreement between the Auburn Lake Trails Fire Safety & Improvement Council and the Georgetown Divide Resource Conservation District for the American River Canyon Perimeter Shaded Fuel Break Continuation Project.** It was moved by D. Delongchamp and seconded by T. Palmer to direct staff to work with the Auburn Lake Trails Fire Safety & Improvement Council to amend the agreement to include a minimum administration fee of no less than 10%, to amend the Scope of Work to specify in greater detail the services rendered by the RCD, and further directed staff to bring the item back to the next regularly meeting. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

- 2) **Request for Proposals for Registered Professional Forester for the American River Canyon Perimeter Shaded Fuel Break Continuation Project.** Board to authorize Request for Proposal. **No Action Taken.**
- 3) **Request for Proposals for Professional Archaeologist for the American River Canyon Perimeter Shaded Fuel Break Continuation Project.** Board to authorize Request for Proposal. **No Action Taken.**
- 4) **Department of Conservation RCD Capacity Building Grant.** It was moved by D. Delongchamp and seconded by R. Griffiths to authorize signature of President B. Bennett on agreement as amended. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

- 5) **Watershed Education Summit – Video Production.** Staff to present video project and request board to consider appropriation to further enhance production in preparation of the 20<sup>th</sup> anniversary. It was moved by A. Smallwood and seconded by D. Delongchamp to request a proposal to further development of the video and further authorize, based on the proposal received, a not to exceed amount of \$500.00 for further development of the video. **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**NRCS REPORT: No Action Taken.**

**DISTRICT MANAGER REPORT: No Action Taken.**

**FINANCIAL STATEMENTS AND BILLS:** It was moved by D. Delongchamp and seconded by T. Palmer to adopt Financial Statement and authorize payment of claim vouchers (Davey Tree Expert: \$1,815.00, Davey Tree expert: \$19,575.00, Georgetown Gazette: \$200.00). **Motion Carried.**

Yes: 5 – B. Bennett, T. Palmer, R. Griffiths, D. Delongchamp, A. Smallwood.  
Noes: 0.  
Abstain: 0.  
Absent: 0.

**CORRESPONDENCE: None.**  
**DIRECTORS COMMENTS**

- 1) R. Griffiths announced the 2017 Georgetown Nature Area Arts & Nature Festival being held Saturday April 22, 2017.

**ADJOURN: 8:55 pm**

**NOTICE AMERICANS WITH DISABILITIES ACT**

Individuals who, because of a disability, need special assistance to attend or participate in a Board of Directors Meeting, any committee of this District or in conjunction with any other District services or business may request assistance by calling in advance the District Office at 530-295-5633. Requests should be made as soon as possible and at least one business day prior to the meeting or event.